



## Northeast Nursery, Inc.

*Supplying Fine Plant Material & Landscape Supplies*

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Job Title: Mechanic

Department: Maintenance Shop

Function: Experienced diesel service technician and mechanic to maintain and repair 30+ vehicles and equipment.

### Duties and Responsibilities:

- Use hand tools such as screwdrivers, pliers, wrenches, pressure gauges, and precision instruments, as well as power tools such as pneumatic wrenches, lathes, welding equipment, and jacks and hoists.
- Inspect brake systems, steering mechanisms, wheel bearings, and other important parts to ensure that they are in proper operating condition.
- Adjust and reline brakes, align wheels, tighten bolts and screws, and reassemble equipment.
- Raise trucks, buses, and heavy parts or equipment using hydraulic jacks or hoists.
- Perform routine maintenance such as changing oil, checking batteries, and lubricating equipment and machinery.
- Test drive trucks and buses to diagnose malfunctions or to ensure that they are working properly.
- Examine and adjust protective guards, loose bolts, and specified safety devices.
- Attach test instruments to equipment, and read dials and gauges to diagnose malfunctions.
- Inspect, test, and listen to defective equipment to diagnose malfunctions, using test instruments such as handheld computers, motor analyzers, chassis charts, and pressure gauges.
- Inspect, repair, and maintain automotive and mechanical equipment and machinery such as pumps and compressors.

### Qualifications:

1. Knowledge of machines and tools, including their designs, uses, repair, and maintenance.
2. Knowledge of relevant equipment, policies, procedures, and strategies to promote effective local, state, or national security operations for the protection of people, data, property, and institutions.
3. Work outdoors in any weather.
4. Lift and move at least 50 lbs.
5. Take direction from management and complete tasks unsupervised.
6. Demonstrate dependability, initiative and productivity.
7. Show familiarity and compliance of all policies listed in employee manuals.
8. Communicate well with others.

9. Work well with others in other aspects of nursery operation.
10. Operate machinery and equipment according to company policy.

**Contact Person: Human Resources**

*This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.*